



**Parent Companies: Healthy Water Solutions, Prairie Water Solutions and Richie Water Solutions**  
**DBA: Culligan of Southern Minnesota**

## **Route Delivery Driver**

Culligan International is one of the world's most recognized leaders in water quality solutions. As a route delivery driver for this recognized brand and industry leader, you will serve Culligan customers by delivering products within our service territory. Our companies (listed above) are a family first organization that focuses on providing value to employees and customers alike. We will work hard to ensure you are ready to succeed in your position and be fulfilled in all that you do.

### **Route Delivery Responsibilities:**

Route Delivery employees are responsible for completing delivery routes in a productive, timely fashion, while meeting customer needs.

- Must be customer-focused, friendly, and willing to “go the extra mile” to make sure our customers are 100% satisfied with their delivery experience. Our employees set a positive impression of Culligan in the communities we serve.
- Responsible for ordering stops in the most effective manner possible, using tools such as mapping software and plat books, but also personal experience on the best way to run the route to minimize miles and meet customer expectations.
- Safely operate Culligan delivery/service vehicles and forklift in a lawful manner.
- Use a cell phone application and/or delivery tickets to charge customers for the merchandise they receive and document any customer needs and/or changes made to accounts. Employees are responsible for maintaining accurate records of product delivered, inventoried, or damaged. All payments collected from customers are the employee's responsibility until they are turned in at the end of the route day.
- Become knowledgeable about Culligan's products and equipment, able to generate new business and spot sales opportunities.

Delivery employees are responsible for completing warehouse/shop responsibilities as part of the team that works in the area:

- Load delivery truck accurately so that all customers receive the correct products they are expecting.
- Perform a daily safety and maintenance check of Culligan vehicle(s) that you will be operating. Responsible for reporting any issues to management and scheduling routine maintenance.
- Use forklift to safely and efficiently load/unload delivery truck and maintain product in warehouse.

- Clean the inside/outside of your assigned delivery truck, the warehouse, grounds, and office daily or as needed.
- Assemble equipment, clean/maintain bottled water coolers, regenerate portable exchange tanks, and assist other employees upon request.

Delivery employees are an important part of the Culligan team and make a lasting impression of the Culligan brand in the communities that we serve.

- Physical appearance is important. Culligan provides work clothing and expects our employees to have good personal hygiene and present themselves in a manner that is well-groomed and professional.
- Employee must work well in a team environment and have good inter-personal skills. A desire to work with people is extremely important.
- Report all problems to supervisor in a timely manner. Be prepared to give a verbal and or written statement of any incidents, accidents, or customer complaints.

**Desired Skills:**

Valid driver's license and good driving record

Oral Communication Skills – English

Written Communication Skills – English

Reading Skills – English

Team Player

Customer Service

Math Aptitude

Time Management

Professionalism

Physical Dexterity Skills

Ability to lift and carry up to 100 pounds